



BROWN

**OFFICE OF STUDENT CONDUCT &
COMMUNITY STANDARDS**

Box 2014

Providence, RI 02912

TEL: 401 863-2653 FAX: 401 863-2239

student-conduct@brown.edu

April 7, 2025

Alexander Shieh

Sent electronically to [REDACTED]

PERSONAL AND CONFIDENTIAL

Dear Alexander:

This letter is written in accordance with the Student Conduct Procedures to notify you that the matter brought to your attention in the letter dated March 20, 2025 will now be resolved in an Administrative Review Meeting. It is alleged that you created a public website by improperly using Brown University employee information and data obtained from Workday, a proprietary and confidential University data and information system, that was not publicly available and the use of which is governed by the Brown University Acceptable Use of Information Technology Resources Policy. In addition, it is alleged that you misrepresented yourself to University officials as a reporter for a recognized student organization that is not currently operating.

You are required to meet with Mary Jordan, Director of New Student Programs and Community Initiatives, for your Administrative Review Meeting. Please schedule your meeting within 48 hours by contacting Res_Life@brown.edu or calling 401-863-3500. At this meeting you will discuss the incident and the alleged behavior described above before it is determined whether or not you committed the following prohibited conduct:

3.4.14 Misrepresentation

3.4.24 Violation of Operational Rules

You should carefully review the procedures applicable to an Administrative Review Meeting attached to this letter and the Student Conduct Procedures online at www.brown.edu/osccs. If you would like to request a reasonable accommodation based on disability in order to fully participate in the student conduct process, please complete the [Request for Reasonable Accommodations form](#) and we will follow up with you.

Failure to attend this meeting may result in the case being decided in your absence. The evidence under review in this case is attached below. If you wish to submit additional evidence to the Reviewer prior to your meeting, please do so using the [Administrative Review Meeting Evidence Submission form](#).

Sincerely,

Kirsten N. Wolfe

Associate Dean and Associate Director of Student Conduct & Community Standards