



CENTER FOR
TECH AND
CIVIC LIFE

July 30, 2020

City of Detroit
Office of the City Clerk
2 Woodward Avenue, Suite #200
Detroit, Michigan 48226

To whom it may concern,

I am pleased to inform you that the Center for Tech and Civic Life ("CTCL") has decided to award you a grant to support the work of the City of Detroit.

The following is a description of the grant:

AMOUNT OF GRANT: Two hundred thousand US dollars (USD \$200,000).

PURPOSE: The grant funds must be used exclusively for the public purpose of planning and operationalizing safe and secure election administration in the City of Detroit.

Before we transmit these funds, we ask that you sign this agreement promising to use the grant funds in compliance with United States tax laws. Specifically, by signing this letter you agree to the following:

1. The City of Detroit is a local government unit or political subdivision in the meaning of 26 USC 170(c)(1).
2. This grant shall be used *only* for the public purpose described above, and for no other purposes.
3. The City of Detroit shall not use any part of this grant to give a grant to another organization unless CTCL agrees to the specific grant in writing.
4. The City of Detroit has made a plan to safely staff a sufficient number of polling places for the August 4, 2020 primary election, and has made an assessment that to fulfill that plan, it will provide election workers supplemental pay. The City shall use the funds from this grant to provide such supplemental pay, and the City shall expend the amount of this grant by December 31, 2020.

5. The City of Detroit shall produce a report documenting how this grant has been expended in support of the activities described in paragraph 4. This report shall be written and sent to CTCL by January 31, 2021 or in any other format approved by CTCL.
6. The City of Detroit shall not reduce the budget of the City Clerk of Detroit ("the Clerk") fail to appropriate or provide previously budgeted funds to the Clerk for the term of this grant. Any amount reduced or not provided in contravention of this paragraph shall be repaid to CTCL up to the total amount of this grant.
7. CTCL may discontinue, modify, withhold part of, or ask for the return all or part of the grant funds if it determines, in its sole judgment, that (a) any of the above conditions have not been met or (b) it must do so to comply with applicable laws or regulations.
8. The grant project period of June 15, 2020 through December 31, 2020 represents the dates between which covered costs may be applied to the grant.

Your acceptance of these agreements should be indicated below. Please have an authorized representative of The City of Detroit sign below, and return a scanned copy of this letter to us by email at grants@techandcivicliflife.org

On behalf of CTCL, I extend my best wishes in your work.

Sincerely,

Tiana Epps Johnson
Executive Director
Center for Tech and Civic Life

CITY OF DETROIT,
a Michigan municipal corporation

By: _____

Title: _____

Date: _____